

**THE WESTIN MIYAKO**  
KYOTO

**Hotel Reservation Form**  
**IEEE ASRU 2007**  
**9-13 December 2007**

Booking number: \_\_\_\_\_ (Hotel use)

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

- |  | <u>Single use</u>                             | <u>Twin use</u>                               |
|--|---|---|
| <input type="checkbox"/> Superior Room | <input type="checkbox"/> JPY 16,400 per night | <input type="checkbox"/> JPY 21,400 per night |
| <input type="checkbox"/> Deluxe Room   | <input type="checkbox"/> JPY 23,400 per night | <input type="checkbox"/> JPY 28,400 per night |

*Prices are exclusive of breakfast and exclusive of 10% service charge & 5% government tax.  
Room types will be subject to availability.*

Arrival Date: \_\_\_\_\_ Departure Date: \_\_\_\_\_ No of nights: \_\_\_\_\_

Expected Hotel Arrival Time: \_\_\_\_\_:\_\_\_\_\_

- Smoking Room                       Non-Smoking Room

Special requests: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Credit Card Type: \_\_\_\_\_

The credit card number given is to guarantee my booking and my account will not be debited until my departure.

**Cancellation policy:**

- Within 20 days prior to arrival, notification in writing: 10% of total accommodation booked
- Within 9 days prior to arrival, notification in writing: 20% of total accommodation booked
- On day of arrival, notification in writing: 80% of accommodation booked
- No show: 100% of accommodation booked

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please be informed that the group's **reservation cut off date is 18 November 2007**.  
Reservation forms received after this date will be subject to rate and space availability.

Please fill out this form and fax it to Ms Rieko Asahara at the Westin Miyako: +81 75 751 2490.  
*Should you have any questions, please contact Ms Asahara on tel.no: +81 75 771 7111 or by email:*  
[rieko.asahara@westin.com](mailto:rieko.asahara@westin.com)

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